

**CASUAL LETTING  
AUTHORITY**

Thank you for selecting Property Link Groups Ltd to find a tenant. Please complete your brief details, property information and requirements and return to us asap. Phone us if you need any assistance. We look forward to achieving a successful tenancy for you.

**Landlord Details:**

Contact:

Address:

Business Phone:

A/H Phone:

Mobile:

Fax:

Email:

**Bank Details:**

Account No:

Branch:

Account Name:

**Property Details:**

Address:

Bedrooms:

House  Unit

Rent: \$

Bond:  1 week  2 weeks  3 weeks  4 weeks

Keys:  LL  RS

Pets:  Cat  Dog

Parking:  Single Garage  Double Garage  Carport  Offroad Parking

Alarm:  Yes  No

Available:

Current Tenant:

Phone:

Special Chattels:

Ground Maintenance:  Landlord  Tenant

**How did you hear about Property Link Groups Ltd**

Advertising

Referral

Market Reputation

Internet

Listed with Property Link Groups Ltd previously

Other:

Would you like to discuss Management:  Yes  No

Would you like our Company Profile:  Yes  No

I/We own the above rental property and hereby appoint Property Link Groups Ltd exclusively for Preferential Service for three weeks from the date below and thereafter until such time as the property is let or I/we withdraw it.

I/We authorise Property Link Groups Ltd:

- a) To promote the property and interview tenants.
- b) To use its best endeavours to select a suitable tenant.
- c) To sign a Tenancy Agreement on my/our behalf after first having the tenant approved by me/us.
- d) To order a Bay Corp credit check on the approved tenant at the cost of \$20 to me/us.

I/We understand that Property Link Groups Ltd shall not be personally liable for any loss, default in payment of rent or any damage caused to my/our rental property, vacant or occupied, by any tenant or otherwise, whether or not a tenancy is arranged by it.

The undersigned, if not the sole owner of the property, warrants and represents that they have the authority of all the owners to make this appointment.

.....  
Signature of Owner or Authorised Signatory

.....  
Name

.....  
Date

**Please return to Property Link Groups Ltd – Letting Division**

**Papakura**

24 East Street, Papakura

Phone: 09 298 0980

Fax: 09 298 7227

Email: papk@propertylink.co.nz

**Pukekohe**

187 King Street, Pukekohe

Phone: 09 237 0090

Fax: 09 238 3660

Email: puke@propertylink.co.nz